



EXECUTIVE DIRECTOR (ENGINEERING) – 1 & 2 – LINE, BASE, WORKSHOP MANAGER OF GROUP A/ GROUP B

The Executive Director (Engineering) - 1 & 2 are post holders, reports to CEO and responsible to oversee activities of Line, Base and Workshop Maintenance for Group – A and Group – B respectively. They are assisted by respective CMMs in carrying out their responsibility as below:

1. To assist CEO in all matters and businesses relating Base Maintenance, Line Maintenance, Maintenance and Overhaul of components, Engines and APUs pertaining to the customer's fleet and it's planning.
2. Issuance of policy directives to meet proper airworthiness and safety standards.
3. To assume, in the absence of the CEO, full responsibility and Authority for all matters relating to the organization, when assigned by the CEO.
4. Ensure optimal economic conditions and maximum yield of maintenance operations.
5. Co-ordination with DGCA, other regulatory bodies, international airlines, manufacturers of aircraft/ ancillary equipment.
6. Ensuring that all sub-contract orders are correctly detailed and that the requirements of the contract/order are communicated to CMM for ensuring execution in respect of inspection and quality control.
7. Ensure formulation work norms and determination of standard force and periodic review thereof.
8. Associate in negotiations with unions / associations / guilds etc and arriving at settlements.
9. Ensure preparation of engineering capital and expenditure budgets and effective control over the budgeted expenditure.
10. Ensure Scheduling and co-ordination of maintenance activities, Plan and manage contracts for outsourced activities.
11. Ensure design and implementation of best-in-class process, work practices and technology tools commensurate with relevant functions.
12. Formulating qualification and competence requirements for personnel.
13. Ensure necessary infrastructure commensurate with current and estimated future workload.
14. Notifying to the Accountable Manager whenever deficiencies emerge which require his attention in respect of finance and the acceptability of standards.
15. Ensure maintenance of quality and safety standards (in line with regulatory requirements).
16. Ensure training of technical personnel.
17. Plan and manage service appraisal for senior employees (administrative reportees).
18. Conduct performance appraisal for senior employees.
19. Any other responsibilities as deemed appropriate by CEO.

He may delegate his functions/ duties to one or more personnel however such delegation does not solve him of his accountability and responsibilities.



It has been decided that Executive Director other than Post Holder will be responsible for the following functions in AIESL, Hqrs, Safdarjung.

1. General Administrative Functions of AIESL Hqrs.
2. Handling of Admin related contracts with outside parties
3. RTI queries
4. Engineering related grievances from grievance portal
5. RAMCO related issues
6. Engineering related passenger/Customer complaints
7. Computerization and IT related issues
8. Procurement of Capital Assets
9. Apprenticeship training
10. Disciplinary cases
11. Any other assignment given by CEO from time to time , in addition to the above.

This is with reference to AIESL/CEO/2019 dated 14/05/2019.